# Simple Gantt Chart.

Table 1: A Simple Gantt Chart Template for planning your essay.

|  | week beginning 6th Jan; | week beginning 13th Jan; | week beginning 20th Jan; | week beginning 27th Jan; | week beginning 3rd Feb; | week beginning 10th Feb; | week beginning 17th Feb; |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Idea: |  |  |  |  |  |  |  |
| Research: |  |  |  |  |  |  |  |
| Assemble ideas: |  |  |  |  |  |  |  |
| Plan: |  |  |  |  |  |  |  |
| Draft: |  |  |  |  |  |  |  |
| Edit: |  |  |  |  |  |  |  |
| Re-draft: |  |  |  |  |  |  |  |
| Proofread: |  |  |  |  |  |  |  |
| Finalise: |  |  |  |  |  |  |  |

Adapt the chart to suit your needs: add the dates in the top row; change the shaded blocks; add or subtract weeks; use fortnights instead of weeks; change the 1st column to reflect a different project.

Remember to factor in ‘real life’ and how that will affect the time you have.